

MINUTES OF THE MARCH 6, 2020  
VERMILION ECONOMIC DEVELOPMENT DISTRICT  
REGULAR MEETING

President Ruben Rivera called the meeting to order at 12:00 PM. The meeting was held at the Vermilion Parish Government Office Complex, 407 Charity Street, Abbeville, La.

The Pledge of Allegiance was led by Mr. Elliot Broussard.

Mr. Ruben Rivera requested a moment of silence.

The following members were present at the meeting.

Mr. Richard Guilbeaux, Mr. Ruben Rivera, Mr. Patrick Duhon, Ms. Megan Landry-Lalande, Mr. Elliot Broussard, Mr. Gerrod Brasseux, Mr. Aidan Broussard, and Ms. Roslyn White

The following members were absent:

Mr. Jason Picard, Mr. Jacob Landry, Ms. Anita Dupuis, Mr. Carlton Campbell, Ms. Tammy Gordon and Mr. Jeremy Lartigue

The following guests were present:

Ms. Anne T. Falgout, VEDD and Ms. Shari Cormier, VEDD

PUBLIC COMMENTS

There were no public comments regarding any of the items on the agenda.

BOARD APPOINTMENT

Mr. Ruben Rivera welcomed Mr. Dexter Callahan to the board. Mr. Callahan will replace Mr. Dane Hebert as a representative of the Vermilion Parish Jury. He will serve the remainder of Mr. Hebert's term ending June 4, 2022. Mr. Patrick Duhon motioned the board to ratify the appointment. Ms. Roslyn White duly seconded the motion and it unanimously carried.

MINUTES

The minutes of the February 5, 2020 meeting were approved on a motion made by Mr. Patrick Duhon, duly seconded by Ms. Roslyn White, and unanimously carried by the board.

TREASURER'S REPORT

Mr. Aidan Broussard gave the Treasurer's Report. The board was provided with a list of the invoices and expenses totaling \$816.96. Upon motion by Mr. Richard Guilbeaux, duly seconded by Ms. Roslyn White and unanimously carried, the invoices were approved for payment.

DIRECTOR'S REPORT

Ms. Anne T. Falgout provided the board with a list of accomplishments made by the VEDD office in the month of February. These included: answering 9 requests for information, promoting 6 local job openings, produced 4 Keep It Local business spotlights, and working with 4 business prospects/projects to meet their specific requests. She coordinated participation in the SLCC Gulf Area Campus Career Fair, held Kaplan Creative Placemaking Initiative kick-off meeting and attended the Vermilion Chamber' State of the Parish event. She also met with Carlee Alm-Labar of United Way to discuss presence and services for Vermilion-based nonprofits.

### OLD BUSINESS

Ms. Falgout updated the board on Prospect Skin. She stated that the client was notified that he would need to submit evidence of progress with another lender within 30 days of the notification or a reapplication would need to be completed before the board proceeds, as was directed at the last meeting. She noted that the time limit has not yet passed, but the client has asked to meet with her next week to discuss his plans.

### NEW BUSINESS

Ms. Falgout informed the board that she was contacted by Mary Kirk with USDA about the cattle industry study grant application that was completed in 2019. Ms. Kirk noted that funding for the \$30,000 grant has become available and a list of required items was provided to the VEDA office.

Ms. Falgout asked the board to allow \$1,000.00 in funds for incidentals that may be required to secure survey participation, none of which is included in the grant funding. Mr. Patrick Duhon motioned the board to allow up to \$1,000.00 in funds for costs associated with the survey, study or grant process. Mr. Elliot Broussard duly seconded the motion and it was unanimously carried.

Ms. Falgout noted the need for a new resolution from the board authorizing her to execute the grant application. She stated that the resolution originally submitted with the grant is no longer sufficient because the board members who issue the resolution must be the same board members who will see that the grant is administered properly. Ms. Megan Landry-Lalande motioned the board to allow the Executive Director to execute the grant application and any subsequent agreements necessary to conduct a cattle/beef industry study. Mr. Aidan Broussard duly seconded the motion and it was unanimously carried.

Ms. Falgout informed the board that the grant requires that VEDD have “sufficient fidelity or employee dishonesty bond coverage”. She noted that Richard Broussard Insurance can add this to our Directors and Officers policy. The \$100,000 shared crime limit would be an additional premium of \$266.00 annually. Mr. Patrick Duhon motioned the board to allow the purchase of the \$100,000.00 policy in the amount of \$266.00. Mr. Elliot Broussard duly seconded the motion and it was unanimously carried.

Ms. Falgout also informed the board of the need to open a dedicated bank account to receive grant funds. Mr. Patrick Duhon motioned the board to allow for a two-signature account to be opened at Vermilion Bank in Kaplan, LA and to have Ms. Anne T. Falgout, Mr. Ruben Rivera, Mr. Aidan Broussard and Mr. Patrick Duhon be the signers on the account. Ms. Roslyn White duly seconded the motion and it was unanimously carried. Mr. Richard Guilbeaux then motioned the board to allow \$100.00 to be moved into the new account, if needed. Mr. Gerrod Brasseux duly seconded the motion and it was unanimously carried.

### COMMITTEE REPORTS

Ms. Falgout informed the board that she presented the proposed parcel fee proposition to the Vermilion Parish Police Jury and obtained their approval to add it to the ballot for the November 3, 2020 election. She also noted that the 2019 taxable parcel information was now available. She provided alternate parcel fees for consideration. The board discussed reducing the parcel fee to be more in line with the originally calculated annual total. Mr. Richard Guilbeaux motioned the board to amend the board’s decision and proposed proposition language, reducing the parcel fee from \$9.99 to \$7.75. Mr. Patrick Duhon duly seconded the motion and it was unanimously carried.

### BOARD MEMBER UPDATES

There were no updates from any of the board members

NEXT MEETING

The next meeting of the District will be at 6:00pm on Wednesday, April 1, 2020 at the Vermilion Parish Government Office Complex.

ADJOURN

Upon motion by Ms. Megan Landry-Lalande, duly seconded by Mr. Elliot Broussard and unanimously carried, there being no further business the meeting was adjourned.

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Ms. Megan Landry-Lalande  
Secretary