

MINUTES OF THE NOVEMBER 5, 2018
VERMILION ECONOMIC DEVELOPMENT DISTRICT
REGULAR MEETING

President Ruben Rivera called the meeting to order at 5:00 PM. The meeting was held in the Judge's Library, on the second floor of the Courthouse in Abbeville, La.

The Pledge of Allegiance was led by Mr. Ruben Rivera.

Mr. Ruben Rivera requested a moment of silence.

A roll call was done by Ms. Megan Landry-Lalande, with the following members present:

Mr. Aidan Broussard, Ms. Christine Trahan, Mr. Elliot Broussard, Ms. Gale Smith,
Mr. Carlton Campbell, Ms. Tammy Gordon, Ms. Megan Landry-Lalande, Mr. Jason
Picard, and Mr. Ruben Rivera

The following members were absent:

Mr. Richard Guilbeaux, Mr. Jacob Landry, Mr. Dane Hebert, Mr. Patrick Duhon,
Ms. Roslyn White, and Mr. Gerrod Brasseur

The following guests were present:

Ms. Anne T. Falgout, VEDD, Ms. Shari Cormier, VEDD and Mr. Ronald Darby

PUBLIC COMMENTS

There were no public comments regarding any of the items on the agenda.

MINUTES

The minutes of the October 1, 2018 meeting were approved on a motion made by Mr. Jason Picard, duly seconded by Mr. Elliot Broussard, and unanimously carried by the board.

TREASURER'S REPORT

Mr. Aidan Broussard gave the Treasurer's Report. He provided a list of the invoices and expenses, totaling \$1,233.13. Upon motion by Mr. Carlton Campbell, duly seconded by Ms. Megan Landry-Lalande and unanimously carried, these invoices were approved for payment.

Ms. Tammy Gordon entered the meeting.

Mr. Broussard presented the proposed 2019 annual budget to the board for approval. He also noted changes that were made from the previous 2018 budget. Ms. Gale Smith motioned the board to approve the budget as presented. Ms. Christine Trahan duly seconded the motion and it was passed with opposition from Ms. Megan Landry Lalande.

Mr. Ruben Rivera informed the board that the engagement letter for our 2018 financial audit has been received from the auditors, Kolder, Champagne, Slaven and Co. Ms. Megan Landry-Lalande motioned the board to allow Mr. Ruben Rivera to sign the document and begin the audit process. Ms. Gale Smith seconded the motion and it was unanimously carried.

Mr. Ronald Darby entered the meeting as a guest.

Mr. Jason Picard suggested that a budget request letter be sent to the Vermilion Parish Police Jury. He noted that both the finance committee meeting and the budget meeting will be held in the next few weeks. He suggested the VEDA request be in the amount of \$20,000.00. Ms. Christine Trahan motioned the board to send a letter to the Vermilion Parish Police Jury that would include supporting cost of VEDA operations. Mr. Aidan Broussard duly seconded the motion and it was unanimously carried. Ms. Megan Landry-Lalande motioned the board to add a request for \$20,000 to the letter. Mr. Elliot Broussard duly seconded the motion and it was unanimously carried. The board asked Ms. Falgout to compose the letter, get feedback from the Executive Committee and send it to the Vermilion Parish Police Jury.

Mr. Carlton Campbell noted that the Harbor and Terminal District never discussed the VEDA invoice at their board meeting. He asked that the invoice be resubmitted in the amount of \$2,500.00 to the Harbor and Terminal District.

Ms. Christine Trahan suggested the office look into when the budget cycle is for each of the municipalities, so the invoices can be sent out before their budget meetings.

Mr. Ronald Darby left the meeting.

DIRECTOR'S REPORT

Ms. Anne T. Falgout provided the board with a written report detailing the accomplishments made by the VEDA office in the month of September. She discussed several items of interest with the board.

OLD BUSINESS

Ms. Falgout informed the board that the registration has opened up for the Basic Economic Development course that was approved at the September meeting and that she would be registering this week.

Ms. Falgout presented the board with a letter of support for the addition of programs to be added to the curriculum at the SLCC – Gulf Area Campus. Ms. Megan Landry-Lalande motioned the board to have the letter signed and mailed without any changes. Mr. Aidan Broussard seconded the motion and it was unanimously carried.

NEW BUSINESS

Ms. Falgout provided the board with the registration information for the Taste of Vermilion event being held on November 14, 2018.

Mr. Ruben Rivera informed the board of the results of a survey taken regarding the availability of the board members to meet on a different date. He presented the board with a calendar showing the dates of other board meetings within the parish as well as other commitments from board members. No motion was made regarding a change in the meeting date.

COMMITTEE REPORTS

The board was given an updated business contact list. Several board members discussed contacts that were made for possible donations. Ms. Falgout mentioned the possibility of contacting someone with fundraising experience to help with the effort. Mr. Ruben Rivera asked Ms. Falgout to add Professional Fundraiser to the December agenda.

Ms. Falgout requested insight from the board about promoting the business supporters. She mentioned several possibilities (press release, social media, photo op) and stated that this would both promote their businesses and possibly draw more interest from other businesses. She asked the board if they had any other ideas of how to promote the businesses of VEDA contributors and publicly thank them for their support.

Mr. Jason Picard left the meeting.

Ms. Falgout informed the board that she and Mr. Ben Rivera presented at the Cattlemen's Association meeting. They asked for the Cattlemen's Association's help with gathering information needed to move forward with the beef project and will follow-up with a survey at their next meeting.

NEXT MEETING

The next meeting of the District is scheduled for Monday, December 3, 2018 at 5:00 PM. in the Judge's Library/Conference Room.

ADJOURN

Upon motion by Mr. Gale Smith, duly seconded by Ms. Christine Trahan and unanimously carried, there being no further business the meeting was adjourned.

Ms. Megan Landry-Lalande
Secretary