

MINUTES OF THE JUNE 4, 2018  
VERMILION ECONOMIC DEVELOPMENT DISTRICT  
REGULAR MEETING

Vice President Dane Hebert called the meeting to order at 5:15 PM. The meeting was held in the Judge's Library, on the second floor of the Courthouse in Abbeville, La.

The Pledge of Allegiance was led by Mr. Jason Picard.

Mr. Dane Hebert requested a moment of silence.

A roll call was done by Ms. Gale Smith, with the following members present:

Mr. Richard Guilbeaux, Mr. Aidan Broussard, Mr. Jason Picard, Mr. Patrick Duhon,  
Ms. Gale Smith, Mr. Dane Hebert, Mr. Kirk Frith, Mr. Carlton Campbell, and  
Ms. Pat Rost,

The following members were absent:

Mr. Jacob Landry, Ms. Megan Landry-Lalande, Mr. Paul Bourgeois, Mr. Ruben Rivera  
Tammy Gordon and Mr. Nash Patel

The following guests were present:

Ms. Anne T. Falgout, VEDD, Ms. Shari Cormier, VEDD, Mr. Gerrod Brasseux, and  
Mr. Chris Rosa

Mr. Jason Picard motioned the board to amend the agenda to include "File Storage". Mr. Aidan Broussard duly seconded the motion and it was unanimously carried.

Mr. Dane Hebert announced the board appointments for the new term beginning June 4, 2018 and ending June 4, 2022. The Vermilion Parish Police Jury has appointed Mr. Gerrod Brasseux to replace Mr. Paul Bourgeois and has reappointed Mr. Dane Hebert, Mr. Patrick Duhon, Mr. Jason Picard, and Mr. Aidan Broussard. The Village of Maurice has reappointed Ms. Megan Landry-LaLande. The City of Kaplan has appointed Ms. Christine Trahan to replace Ms. Pat Rost. The Town of Gueydan has reappointed Ms. Gale Smith. The Town of Erath has reappointed Mr. Jacob Landry. Mr. Kirk Frith motioned the board to ratify these nine appointments. Mr. Carlton Campbell duly seconded the motion and it was unanimously carried.

### MINUTES

The minutes of the May 7, 2018 meeting were approved on a motion made by Mr. Kirk Frith, duly seconded by Ms. Gale Smith, and unanimously carried by the board.

### TREASURER'S REPORT

Mr. Aidan Broussard gave the Treasurer's Report. He provided a list of the invoices and expenses, totaling \$8,485.80. Upon motion by Mr. Kirk Frith, duly seconded by Mr. Jason Picard and

unanimously carried, these invoices were approved for payment. Mr. Kirk Frith asked that Ms. Falgout update the board on what grant funds can be reallocated to cover some of the cost of the video production at the next meeting.

### OLD BUSINESS

Ms. Anne T. Falgout asked the board about sending out invoices to our supporting entities. Mr. Richard Guilbeaux motioned the board to have the VEDA office send out the invoices for the originally agreed upon amounts to all but the Vermilion Parish Police Jury who should be billed at the reduced rate that was previously agreed upon. He also stated that the new supporting businesses should get invoices as the agreements are made. Mr. Patrick Duhon duly seconded the motion and it was unanimously carried.

As was directed at the last meeting, Ms. Falgout presented the board with a proposed resolution to be used only when the opportunity to apply for a grant becomes available, but time constraints do not allow for prior approval from the board. Ms. Falgout asked to be allowed to apply for the grant and present the information at the subsequent board meeting for approval. The resolution states, "The Vermilion Economic Development District board authorizes a grant application to be initiated by our Executive Director when the grant provides dollars or technical assistance to promote our mission and vision and time constraints do not allow for prior board approval. This includes areas where the Vermilion Economic Development District facilitates business growth, retention and expansion, and provides for the preservation or celebration of Vermilion Parish's rural and cultural identities." Mr. Kirk Frith motioned the board to allow the use of this resolution for grant applications when time is a factor in gaining approval from the board. Ms. Gale Smith seconded the motion and it was unanimously carried.

Ms. Falgout informed the board that she has had a meeting with Mr. John Paul Summers, with Infinite Focus, to discuss the video and that he has already started filming. She also informed the board that they have scheduled a date for her to film an interview. She told the board that it should take a few months to complete and that they were working on distribution ideas. Mr. Kirk Frith asked if the board will be able to view the video before it is distributed. Ms. Falgout told the board that there are two revision periods and that she would request that the video be shown at an upcoming meeting.

Ms. Falgout presented the board with prices for printing promotional postcards (\$74.45 for 250), postage (\$87.50 for 250 stamps), printing business cards (\$75.00), and local promotional items (\$135.00). She informed the board that these items should be covered by the grant. Mr. Kirk Frith motioned the board to allow Ms. Falgout to go forward with these purchases. Mr. Richard Guilbeaux duly seconded the motion and it was unanimously carried.

### NEW BUSINESS

Ms. Falgout asked the board if they had reviewed the Board Member Expectation sheet that was presented last month. She stated that if there were no suggested changes she would like to add the sheet to the new board member booklet. Mr. Carlton Campbell motioned the board to allow the addition of this sheet to the booklet. Ms. Gale Smith seconded the motion and it was unanimously carried.

Ms. Falgout presented the board with a calendar that included the dates and times of board meetings across the parish. She asked the board if there are any other meetings that would need to be

considered if we decided to change our meeting date and time. The board agreed that the current meeting date and time is the better option and that the problem is that the meetings need to start promptly at 5:00 pm.

Ms. Falgout presented the board with the 2017 financial reports that were prepared by Kolder, Slaven and Company. She informed the board that the CPA told the office that they had no significant issues. Mr. Jason Picard motioned the board to accept the findings. Mr. Kirk Frith duly seconded the motion and it was unanimously carried.

Ms. Falgout informed the board that the file storage on our computers are full and that additional storage is available for a fee of \$100.00 per year. Mr. Kirk Frith motioned the board to allow Ms. Falgout to purchase the extra file storage for the office computers. Mr. Patrick Duhon duly seconded the motion and it was unanimously carried.

### COMMITTEE REPORTS

Mr. Richard Guilbeaux gave a report for the Fundraising/Funding Committee. He informed the board that he and Ms. Falgout had met with a Kaplan business to discuss their involvement in our new funding campaign and that they had offered to contribute \$2,500.00 a year for 3 years. He urged the other board members to contact the businesses that they had previously noted. Ms. Falgout presented the informational materials she had prepared for the business visits and asked the board review and suggest changes before she has them printed. Ms. Falgout also mentioned to the board that Ms. Megan Landry-LaLande had discussed the new funding plan with the Mayor of Maurice and he would like to make this a joint effort within the city.

Ms. Falgout gave an update of the Vermilion Beef Project. She informed the board that she has two agencies who are currently working on proposals for the feasibility study. She also informed the board that they were exploring USDA guidelines regarding a processing plant for retail, wholesale and intuitional meat purchases.

### DIRECTOR'S REPORT

Ms. Anne T. Falgout provided the board with a written report detailing the accomplishments made by the VEDA office in the month of May.

### NEXT MEETING

The next meeting of the District is scheduled for Monday, July 2, 2018 at 5:00 PM. in the Judge's Library/Conference Room.

### ADJOURN

Upon motion by Mr. Jason Picard, duly seconded by Mr. Patrick Duhon and unanimously carried, there being no further business the meeting was adjourned.

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Ms. Gale Smith  
Secretary