

MINUTES OF THE NOVEMBER 2, 2015  
VERMILION ECONOMIC DEVELOPMENT DISTRICT  
REGULAR MEETING

President Ruben Rivera called the meeting to order at 5:00 p.m. The meeting was held in the Judge's Library, on the second floor of the Courthouse in Abbeville, La.

The Pledge of Allegiance was led by Mr. Ruben Rivera.

Mr. Ruben Rivera requested a moment of silence.

A roll call was done by Ms. Pat Rost with the following members present:

Mr. Ruben Rivera, Ms. Gale Smith, Ms. Pat Rost, Mr. Kevin Sagrera, Mr. Richard Guilbeaux, Mr. Dane Hebert, Mr. Allen LeMaire, Mr. Carlton Campbell, and Mr. Paul Bourgeois

The following members were absent:

Ms. Cynthia Dudley, Mr. Francis Plaisance, Mr. Kirk Frith, Mr. Darin Desormeaux and Mr. Jacob Landry

The following guests were present:

Ms. Anne T. Falgout, VEDD, Ms. Shari Cormier, VEDD, and Ms. Sarah Trahan

### MINUTES

The minutes of the October 5, 2015 meeting were approved by a motion made by Mr. Kevin Sagrera, duly seconded by Mr. Paul Bourgeois and unanimously carried by the board.

### BOARD SEAT APPROVAL

Upon motion by Mr. Richard Guilbeaux, duly seconded by Ms. Gale Smith, and unanimously carried the Vermilion Economic Development District approved the Town of Delcambre's appointment of Ms. Sarah Trahan as their Commissioner on the Vermilion Economic Development District board. The commissioner will serve a four year term until November 2, 2019.

### TREASURER'S REPORT

Mr. Richard Guilbeaux gave the Treasurer's report. He reviewed invoices and expenses that were in need of payment. Upon motion by Ms. Gale Smith, duly seconded by Mr. Carlton Campbell and unanimously carried, the invoices, totaling \$528.90, were approved for payment.

Mr. Guilbeaux also informed the board of the receipt of the contract with Kolder, Champagne, Slaven and Company that will allow them to perform VEDD's 2015 financial audit. Mr. Guilbeaux

motioned the board to allow Mr. Ben Rivera to sign the contract. This motion was seconded by Ms. Pat Rost and unanimously carried.

### OLD BUSINESS

Ms. Anne T. Falgout handed out tickets to the board members wishing to attend the Taste of Vermilion event, to be held on November 4, 2015.

Mr. Ruben Rivera initiated a discussion regarding the absenteeism of our board members and the difficulties in producing a quorum for the VEDD meetings. Mr. Kevin Sagrera motioned to have the board president send a letter to the board member, as well as the board member's entity, after four absences in a rolling 12 month period and a letter to the board member's entity, requesting a replacement, after the fifth absence. This motion was seconded by Mr. Paul Bourgeois and unanimously carried.

Ms. Anne T. Falgout reviewed pricing for billboards. The board discussed the possibility of placing billboard in four areas within Vermilion Parish beginning in January. A motion was made by Mr. Dane Hebert to move forward and provide \$1,750.00 towards ad production cost for the billboards. This was seconded by Mr. Allen LeMaire and carried, with Mr. Paul Bourgeois opposing the motion.

### NEW BUSINESS

Ms. Pat Rost gave the personnel committee's findings in regards to annual reviews. The committee recommended that Ms. Anne T. Falgout be released from her renewal contract upon its expiration on December 31, 2015. She would then become a permanent employee, as of January 1, 2016, of the Vermilion Economic Development District with an annual salary of \$76,000.00 per year. She would not receive insurance, but would receive paid vacation and holidays. Mr. Paul Bourgeois motioned the board to accept this recommendation, it was duly seconded by Ms. Gale Smith and unanimously carried.

Ms. Rost also gave the committee's recommendation that Ms. Falgout receive a car allowance of \$200.00 monthly to cover a 50 mile radius of the VEDD office. Anything mileage outside of this 50 mile radius would be expensed. Mr. Carlton Campbell motion the board to accept this recommendation. It was duly seconded by Ms. Gale Smith and unanimously carried.

Another recommendation by the committee was to increase the Executive Assistant, Shari Cormier's pay by .75 per hour. This would bring her total pay to \$11.75 per hour. Ms. Gale Smith motioned the board to accept this recommendation. It was duly seconded by Mr. Allen LeMaire and unanimously carried.

The committee also recommended that the VEDD office follow the same holiday schedule as the Vermilion Parish Police Jury, along with two weeks of vacation. Ms. Gale Smith motioned the board to accept this recommendation. It was duly seconded by Mr. Allen LeMaire and unanimously carried.

## DIRECTOR'S REPORT

Ms. Anne T. Falgout updated the board on the accomplishments made by the VEDD office in the month of October. She also spoke of interviews and presentations that were given, as well as, boards and committees on which she has served during the past month.

## NEXT MEETING

The next meeting of the District will be held on Monday, December 7, 2015 at 5:00 p.m. in the Judge's Library/Conference Room

## ADJOURN

Upon motion by Mr. Kevin Sagrera, duly seconded by Mr. Dane Hebert, and unanimously carried, there being no further business, the meeting was adjourned.

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Ms. Pat Rost  
Secretary