

MINUTES OF THE JULY 2, 2014
VERMILION PARISH ECONOMIC DEVELOPMENT DISTRICT
REGULAR MEETING

Vice President Darin Desormeaux called the meeting to order at 5:00 p.m. The meeting was held in the Police Jury meeting room, on the second floor of the Courthouse in Abbeville, La.

Pledge of Allegiance was led by Vice President Darin Desormeaux.

Vice President Darin Desormeaux requested that a moment of silent prayer for Deputy Allen Bares, Jr. be held.

A roll call was done with the following members present:

Mr. Carlton Campbell, Mr. Darin Desormeaux,
Mr. Richard Guilbeaux, Mr. Paul Bourgeois, Ms. Pat Rost, Mr.
Allen Lemaire, Mr. Dane Hebert, Mrs. Gale Smith, Mr. Francis
Plaisance

The following members were absent:

Ms. Cynthia Dudley, Mr. Kevin Sagrera, Mr. Kirk Frith, Mr. Donald Menard and
Mr. Ruben Rivera

MINUTES of the June 11, 2014 were approved on a motion by Mr. Allen Lemaire and duly seconded by Mr. Paul Bourgeois and unanimously carried.

NEW BUSINESS

The Intergovernmental Agreements were reviewed and a motion by Richard Guilbeaux was presented that the signers on the agreements would be the President and Vice President of the Development District. This motion was seconded by Francis Plaisance and unanimously approved by the board.

The contribution invoices are attached to the agreements and agreements were distributed to the board member representing their entity for signatures. Vice President Darin Desormeaux signed all agreements.

The minutes shall reflect that upon motion of Francis Plaisance the checking account shall require two signatures at all times. These signatures shall be two of the three approved signers consisting of the Treasurer, President and Vice President. This motion was seconded by Paul Bourgeois and unanimously carried by the board.

A discussion was held to move forward of the hiring of an administrative assistant. Richard Guilbeaux spoke of setting up the office with furniture and computer. Mr. Guilbeaux further discussed the conflict of him signing checks with no assistant to record bookkeeping.

On a motion by Francis Plaisance and seconded by Allen Lemaire the board unanimously approved the moving forward of opening the position of administrative assistant for hire and begin the advertising for the position. The ad will state the job description will state the working hours from 10 to 20 hours a week.

The board also approved an invoice presented for payment in the amount of \$89.00 payable to Abbeville Meridional on a motion by Dane Hebert and seconded by Paul Bourgeois. Motion unanimously carried.

On a motion by Dane Hebert and seconded by Gayle Smith all future meetings were set for the 1st Monday of each month. Motion was unanimously carried.

NEXT MEETING

The next meeting of the District will be held on August 4th, 2014 at 5 o'clock in the Vermilion Parish Policy Jury Committee meeting room.

ADJOURN

Upon motion of Mr. Paul Bourgeois, duly seconded by Mr. Carlton Campbell, and unanimously carried, there being no further business, the meeting was adjourned.

Ms. Pat Rost
Secretary

