

MINUTES OF THE JANUARY 4, 2016
VERMILION ECONOMIC DEVELOPMENT DISTRICT
REGULAR MEETING

President Ruben Rivera called the meeting to order at 5:00 p.m. The meeting was held in the Judge's Library, on the second floor of the Courthouse in Abbeville, La.

The Pledge of Allegiance was led by Mr. Ruben Rivera.

Mr. Ruben Rivera requested a moment of silence.

A roll call was done by Ms. Pat Rost with the following members present:

Mr. Ruben Rivera, Ms. Pat Rost, Mr. Richard Guilbeaux, Mr. Dane Hebert, Mr. Allen LeMaire, Mr. Paul Bourgeois, Mr. Darin Desormeaux, Mr. Jacob Landry, Mr. Kirk Frith, Ms. Gale Smith, and Mr. Carlton Campbell

The following members were absent:

Ms. Cynthia Dudley, Mr. Kevin Sagera, Mr. Francis Plaisance, and Ms. Sarah Trahan

The following guests were present:

Ms. Anne T. Falgout, VEDD, Ms. Shari Cormier, VEDD, and Ms. Felicia Williams

MINUTES

The minutes of the December 7, 2015 meeting were approved by a motion made by Mr. Paul Bourgeois, duly seconded by Ms. Gale Smith and unanimously carried by the board.

TREASURER'S REPORT

Mr. Richard Guilbeaux gave the Treasurer's Report. He reviewed invoices and expenses that were in need of payment. Upon motion by Mr. Kirk Frith, duly seconded by Mr. Darin Desormeaux and unanimously carried, the invoices totaling \$517.81 were approved for payment.

OLD BUSINESS

Ms. Anne T. Falgout presented the board with the cost of purchasing promotional mugs (\$412.26) and pens (\$515.00) to be given away at the upcoming job fair. Mr. Richard Guilbeaux motioned the board to approve the purchase of the items, but asked that the purchases be spread between two months if the total price is over \$900.00. Mr. Paul Bourgeois seconded the motion and it was unanimously carried.

Ms. Anne Falgout spent some time before the meeting discussing her goals for both herself and the office in 2016. She presented the board with a spreadsheet that will replace her current Director's Report.

NEW BUSINESS

Mr. Ben Rivera had previously asked the office to look into the need for an Ethics Representative to be put into place for the VEDD board. The office is currently waiting on an opinion from the ethics board.

Ms. Anne T. Falgout presented the board with information regarding Basecamp, a project management computer program. This program would be used by the committee members to organize information, track progress, and schedule meetings. Mr. Kirk Frith motioned the board to accept the purchase of this program at the cost of \$29.00 per month. Mr. Dane Hebert seconded the motion and it was unanimously carried.

Ms. Falgout informed the board that she had been asked to join the Economic Development Organization, LIDEA. She presented the board with cost of the membership as well as the cost of the LIDEA hosted events. Mr. Richard Guilbeaux asked that they obtain a legal opinion as to whether we are allowed to use public funding for membership.

Ms. Falgout informed the board that she will be inducted into the Vermilion Chamber of Commerce board at their 2016 Membership Social on January 20, 2015. She invited the board members to attend the social and distributed information for purchasing tickets.

Mr. Allen LeMaire announced his plans to resign his position on the Vermilion Economic Development District Board.

COMMITTEE REPORTS

Ms. Anne T. Falgout informed the board of the community members who have agreed to sit on two of the boards newly formed committees.

DIRECTOR'S REPORT

Ms. Anne T. Falgout updated the board on the accomplishments made by the VEDD office in the month of December. She also spoke of interviews and presentations that were given, as well as, boards and committees on which she has served during the past month.

NEXT MEETING

The next meeting of the District will be held on Monday, February 1, 2016 at 5:00 p.m. in the Judge's Library/Conference Room.

ADJOURN

Upon motion by Mr. Darin Desormeaux, duly seconded by Mr. Dane Hebert and unanimously carried, there being no further business the meeting was adjourned.